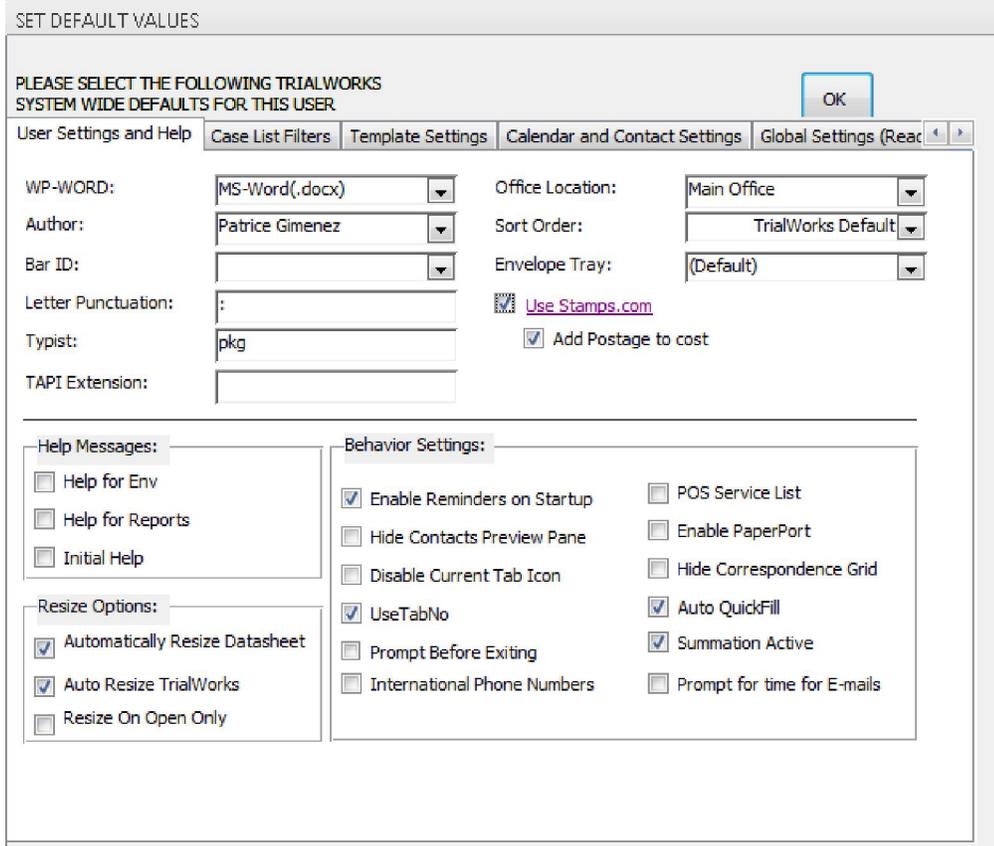


INTEGRATION WITH STAMPS.COM

The TrialWorks Stamps.com integration is to be used as an alternate option for printing envelopes through TrialWorks. You must disable the Stamps.com integration and restart TrialWorks in order to revert back to the TrialWorks standard method of printing envelopes.

To enable the feature within TrialWorks Click on User Tools-> Default Values and check the box where it says "Use Stamps.com" as shown below (figure A-1).

Once you enable the Stamps.com check box, a second element of the integration will be available to you; "Add Postage to cost." By enabling this feature it will send the total cost from the Stamps.com envelope window into your cost tab in TrialWorks.



SET DEFAULT VALUES

PLEASE SELECT THE FOLLOWING TRIALWORKS SYSTEM WIDE DEFAULTS FOR THIS USER

OK

User Settings and Help | Case List Filters | Template Settings | Calendar and Contact Settings | Global Settings (React)

WP-WORD: MS-Word(.docx) | Office Location: Main Office

Author: Patrice Gimenez | Sort Order: TrialWorks Default

Bar ID: | Envelope Tray: (Default)

Letter Punctuation: : | Use Stamps.com

Typist: pkg | Add Postage to cost

TAPI Extension:

Help Messages:

- Help for Env
- Help for Reports
- Initial Help

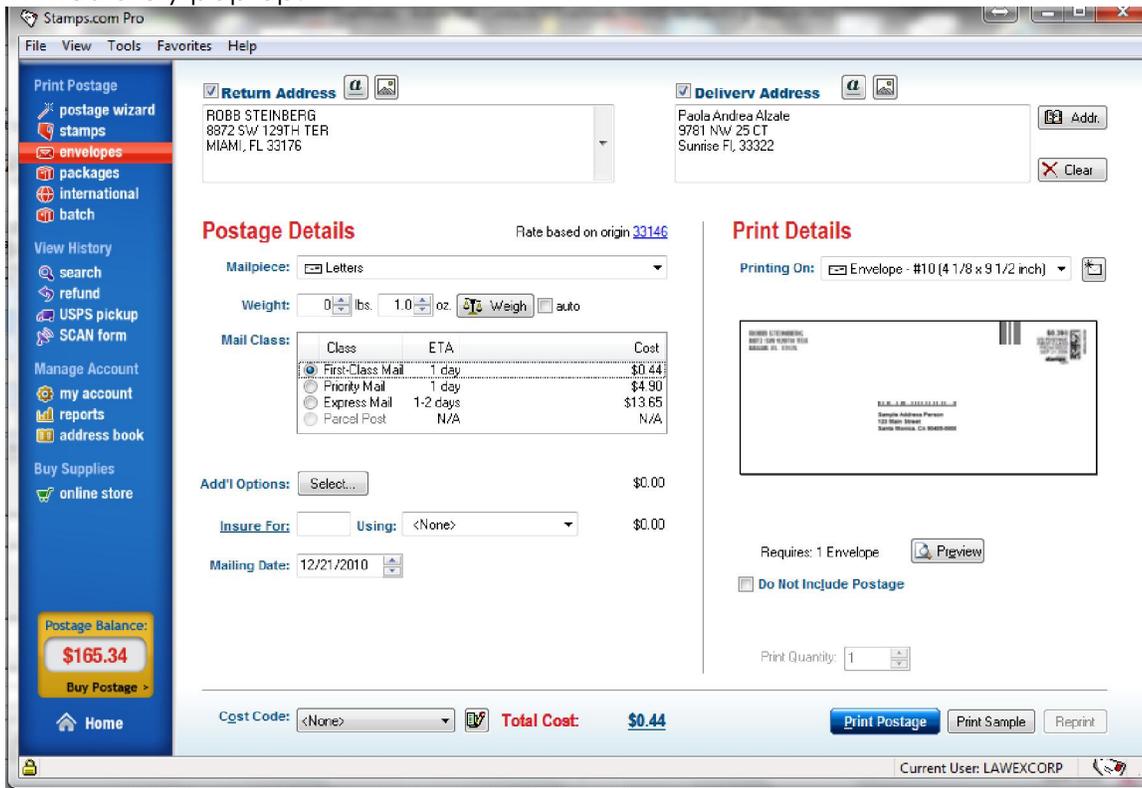
Behavior Settings:

- Enable Reminders on Startup
- Hide Contacts Preview Pane
- Disable Current Tab Icon
- UseTabNo
- Prompt Before Exiting
- International Phone Numbers
- POS Service List
- Enable PaperPort
- Hide Correspondence Grid
- Auto QuickFill
- Summation Active
- Prompt for time for E-mails

Resize Options:

- Automatically Resize Datasheet
- Auto Resize TrialWorks
- Resize On Open Only

Once you click on the Envelope button in TrialWorks, the Stamps.com envelope window will immediately pop-up.





If you enabled the "Add Postage to Cost", after you click on the Print Postage button it will apply the total cost of your postage to your Cost Tab in TrialWorks.

Case/Retainer Info		Appearances		Subpoena		Costs		Negotiations		Research		Damages/Liability		Appeal
Date	Payee	Contact	Task Code	Description	Cost	Reduction	Amount Due	Typist	Acct					
12/ 21/ 2010			Postage	Stamps.com	\$0.00	\$0.44	(\$0.44)	paa						
10/ 26/ 2010					\$0.00	\$0.00	\$0.00							

Note: You must have stamps.com installed in order to use this feature. You can register for a new account through the Stamps.com TrialWorks Partner page.

